

# **MINUTES**

## **City of Carrollton Mayor and Council Meeting**

### **March 5, 2007**

### **6:00 p.m.**

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**Public Safety Complex, Court/Council Chambers, 115 West Center Street, Carrollton, Georgia**

#### **I. CALL TO ORDER**

The Mayor and City Council met in regular session on Monday, March 5, 2007 at 6:00 p.m. in the Public Safety Annex Building, 115 West Center Street, Carrollton, Georgia. Mayor Wayne Garner called the meeting to order at 6:00 p.m. Members present: Councilmember Peter Balega, Councilmember Gerald Byrd, Councilmember Rusty Gray and Councilmember Mandy Maierhofer.

At this time Mayor Garner introduced Mr. Tre Crowder, a student at New Horizons School. Mr. Crowder had recently participated in the "Shadow the Leader Mentoring Day" and served as the "Mayor for a Day" on February 8, 2007. Mayor Garner announced that Mr. Crowder would be serving as "Mayor" during the Council Meeting.

#### **II. INVOCATION**

Councilmember Byrd offered the invocation.

#### **III. PLEDGE OF ALLEGIANCE (Led by Boy Scout Troop 179)**

At this time Mayor Garner welcomed Boy Scout Troup 179, who were in attendance to earn a Citizenship Badge. Boy Scout Troup 179 led the Pledge of Allegiance.

#### **IV. CITIZEN COMMENTS**

Mayor Garner invited citizens to address the Council.

Mr. Dillard Buchanan inquired to the 2003 SPLOST Funding allocated for the Senior Center. Mr. Buchanan stated that it was his understanding that the funding had been reallocated for the parking deck. City Manager Coleman responded that often times SPLOST projects will be reconfigured or not completed due to SPLOST priorities, but would look into the matter and bring it before the Mayor and Council if necessary.

#### **V. MINUTES (February 5, 2007)**

**Motion by Councilmember Gray seconded by Councilmember Maierhofer to approve the Minutes of the February 5, 2007 meeting of the Mayor and Council. Motion passed, (5-0).**

#### **VI. ITEMS OF DISCUSSION**

##### **1. Proclamation: Shadow the Leader Mentoring Day**

Councilmember Byrd read a Proclamation proclaiming February 8, 2007 as "Shadow the Leader Mentoring Day". Councilmember Byrd reported that the Carrollton/Douglasville Alumni Chapter of Kappa Alpha Psi Fraternity, Inc., had partnered with New Horizons Alternative School to develop a mentoring program for young men. Students spent February 8, 2007 shadowing City Department Heads.

##### **2. Proclamation: Horton's Bookstore 115<sup>th</sup> Anniversary**

Mayor Garner presented a proclamation to the present owner of Horton's Bookstore, Ms. Dorothy Pittman. Mayor Garner recognized that in March of 1892, Mr. N. A. Horton, founder of Horton's Book Store officially opened Horton's Bookstore business and it is known as the oldest bookstore in Georgia. Mayor Garner noted that book sales are still rung up on the same hand cranked national cash register used by Mr. Horton.

##### **3. Rezoning Request**

**Property Location: 816 Stewart Street (R15 to O-I)**

**Petitioner: Leslie Rice**

A public hearing was held to receive citizen input on a request from petitioner Leslie Rice to rezone property located at 816 Stewart Street from R-15 (Single Family Residential) to O-I (Office-Institutional) to re-open a day care center, which closed two years ago. Planning and Zoning Administrator Erica Studdard reported that when the day care was in existence two years ago, it was considered a non-conforming use. However, non-conforming uses cannot continue if the use ceases for more than six (6) months. PZA Studdard noted

that the Planning Commission unanimously recommended approval of the rezoning. Mayor Garner opened the public hearing to receive citizen input. Those speaking in favor: Petitioner Leslie Rice stated she was new to the area and hoped to open a day care center at the location. Those speaking opposed: None. With no further discussion on the matter, **Motion by Councilmember Byrd, seconded by Councilmember Gray to accept the Planning Commission's recommendation to approve rezoning 816 Stewart Street from R-15 (Single Family Residential) to O-1 (Office-Institutional) request. Motion passed, (5-0)**

At this time Mayor Garner permitted Councilmember Byrd to make a motion to amend the Agenda to add an item of discussion. **Motion by Councilmember Byrd, seconded by Councilmember Gray to amend the Agenda to discuss renaming a portion of Alabama Street to Marvin Walker Parkway. Motion passed, (5-0)**

#### **Marvin Walker Parkway**

Councilmember Byrd presented to the Council for consideration, a request he had received from constituents in his ward for the renaming a portion of Alabama Street to Marvin Walker Parkway. Councilmember Byrd stated that Mr. Marvin Walker (recently deceased) was the founder of the Carroll County Chapter of the NAACP and was a lifelong citizen of Carrollton, owner of Walker Funeral Home and is known to have helped many people. Without further discussion, **Motion by Councilmember Byrd, seconded by Councilmember Gray to honorably name a portion (Highway 27 to Columbia Drive) of Alabama Street to "Marvin Walker Parkway". Motion passed, (5-0).** City Manager Coleman stated that this would be an honorary name (with signage) and would not change the legal street address of the properties on Alabama Street.

#### **4. Plowshare Road Property (Presented by Slater Barr)**

Slater Barr, President and CEO of Carroll Tomorrow presented a request from the Carrollton Payroll Development Authority for the City to consider using economic development SPLOST funds to clear and grub portions of the site referred to as Plowshare Road Industrial Site, owned by the Carrollton Payroll Development Authority, and to additionally provide a gravel stub road into the site. Mr. Barr reviewed the history of the property, noting that the Carroll County Chamber of Commerce had marketed the Plowshare Road site for several years. Mr. Barr pointed out the difficulty in showing portions of the site (35 acre tract) to prospects was due to the lay of the land and the lack of infrastructure (roads) into the property. A study prepared by Keck & Wood Inc., estimates an approximate cost of \$200,000 to clear, grub and create a temporary access road. Mr. Barr also reminded the Council of the \$2,000,000 grant from the OneGeorgia Authority to the Carrollton Payroll Development Authority to assist with grading and infrastructure improvements to the DecoStar site and for infrastructure extensions into the remainder of the site. Approximately \$1,600,000 of this grant has been used to date. The remainder of the grant is still available, but must be used before May 31, 2007 or returned to OneGeorgia Authority. This grant is restricted to sewer extensions. Mr. Barr recommended that as part of the new clearing efforts he would suggest that the City of Carrollton Payroll Development Authority use these remaining funds to further extend utilities to the remainder of the Plowshare Road site. Councilmember Balega inquired to the City's effort in trying to attract prospects and recommended a worksession be scheduled to discuss the issue. Councilmember Maierhofer expressed concerns over the loss of trees on the property if cleared. Councilmember Maierhofer requested if clearing had to be done that as many trees are saved as possible. Mayor Garner agreed. Councilmember Byrd inquired to utilizing the grant funds to enhance the lighting in the Industrial Park. Following a brief discussion, **Motion by Councilmember Byrd, seconded by Councilmember Balega to authorize economic development allocated SPLOST funds in the amount of \$200,000 to clear, grub and create a temporary access to the Plowshare Road property. Those voting in favor: Mayor Garner, Councilmember's Byrd, Balega and Gray. Those voting opposed: Councilmember Maierhofer. Motion passed, (4-1).**

#### **5. Resolution: 01- 2007: Stormwater Ordinance Amendment**

Assistant City Manager Grizzard presented a Resolution amending the Stormwater Ordinance. ACM Grizzard explained that the existing Stormwater Ordinance allows development without stormwater mitigation in the event inflow is 1CFS (one cubic foot per second) or less. This practice may allow the creation of stormwater problems for neighbors downstream of the new development. Following a brief discussion, **Motion by Councilmember Gray, seconded by Councilmember Maierhofer to adopt Resolution 01-2007 amending the Stormwater Ordinance. Motion passed, (5-0)**

#### **6. Stream Sampling Bid Award**

ACM Grizzard reported that the Georgia EPD requires that Carroll County, and all of its municipalities, perform a watershed assessment with long-term stream monitoring. For the initial three years, this work was performed by the University of West Georgia. ACM Grizzard explained that it was staff's recommendation that this work be contracted to an EPA certified lab so that all industry standards are followed and all proper quality control is in place when the results are developed. ACM Grizzard presented bids as follows:

Lab Analysis based on specified above on 8 sites for one year –

- Analytical Services, Inc. - \$18,528.00  
(failed to quote Fecal, e-coli, and total hardness)
- Analytical Environmental Services, Inc. - \$23,040.00  
(failed to quote e-coli)
- Environmental Labs and Services, Inc. - \$25,824.00  
(Backing out fecal, e-coli, and hardness - \$17,952)

Field Testing –

- Analytical Services, Inc. - No Bid
- Analytical Environmental Services, Inc. - No Bid
- Environmental Labs and Services, Inc. - \$20,320  
(one time per year an eight-hour composite sample per site will be required at \$500 each)

Field Sampling –

- Analytical Services, Inc. - No Bid
- Analytical Environmental Services, Inc. - No Bid
- Environmental Labs and Services, Inc. - \$50 per hour plus \$0.42 per mile  
(approximately \$100 per site)

Aquatic Habitat and Bio Assessment –

- Analytical Services, Inc. - No Bid
- Analytical Environmental Services, Inc. - No Bid
- Environmental Labs and Services, Inc. - \$3000 per event

ACM Grizzard pointed out that given that neither of the other two certified labs were willing to do the field sampling, field testing, and Aquatic Habitat testing, and based on the City's excellent history with Environmental Labs and Services, it is recommended that this work be awarded to Environmental Labs and Services, Inc. of Carrollton, GA for the total scope of the project in the amount of \$70,944. There being no further discussion, **Motion by Councilmember Maierhofer, seconded by Councilmember Gray to award the Stream Sampling Project (\$70,944) to Environmental Labs and Services, Inc. Motion passed, (5-0).**

## **7. Wastewater Treatment Plant Electrical Equipment Purchases**

ACM Grizzard reported that at the Mayor and Council meeting last month, there was discussion regarding the electrical work necessary to support the installation of the new floating aerators at the Wastewater Treatment Plant (WWTP). ACM Grizzard pointed out that the work would include draw-out breakers, motor control centers (MCC's), the cabling and conduits, and the labor. ACM Grizzard reviewed pricing for each of the components of the project.

### **Electrical Cable:**

ACM Grizzard reported that Southwire was contacted directly and asked that they sell us the cable at a discount. Southwire agreed to sell the City the cable at a reduced rate but requires that we purchase it through one of their local distributors. Pricing was obtained from three of these local distributors with the results listed below.

- Smith Brothers Supply - \$87,145.05
- All Phase Electric - \$96,301.30
- McNaughton-McKay - \$89,617.92

ACM Grizzard reported that based on this quotes, it was recommended that we purchase the cable from Smith Brothers Supply.

### **Siemens Motor Control Centers and Draw-out Breaker:**

ACM Grizzard informed the Mayor and Council that the existing electrical switchgear at the WWTP was made by Siemens. It is recommended that we purchase the Siemens Motor Control Center so that our spare parts will be the same for the entire WWTP. McNaughton-McKay is the local authorized distributor for Siemens draw-out breakers and motor control centers; therefore, only one quote could be obtained.

- McNaughton-McKay - \$ 72,349.08

ACM Grizzard pointed out that McNaughton-McKay is the only local, authorized dealer for this equipment, and recommended the purchase from McNaughton-McKay for the motor control center and draw-out breaker.

### **Electrical Labor for the Installation of the above electrical equipment:**

ACM Grizzard reported that pricing was solicited from three large electrical contracting firms for the installation of the above referenced equipment. The scope of this work included City personnel digging the ditches to lay the conduit to the new motor control centers. Pricing was received as follows:

- Cleveland Electric - \$81,357.00

- West Star Electric - \$79,870.00
- Cole Electric – No Bid

ACM Grizzard noted that due to the level of complexity of this work, which includes setup and testing of the trip settings on large breakers, the work needs to be performed by a larger contractor with qualified in-house staff. ACM Grizzard reported that either West Star Electric or Cleveland is capable of performing this work to the satisfaction of the City. ACM Grizzard stated that Cleveland Electric had responded well at both the water and wastewater plants in emergency situations and recommended awarding the work to Cleveland Electric. Following a brief discussion, **Motion by Councilmember Balega, seconded by Councilmember Gray to award the Electrical Cable to Smith Brothers Supply for \$87,145.05, the Siemens Motor Control Centers and Draw-out Breakers to McNaughton-McKay for \$ 72,349.08, and the Electrical Labor to Cleveland Electric for \$81,357.00. Motion passed, (5-0).**

#### **8. Keep Carroll Beautiful (Jacqueline Dost)**

Ms. Jacqueline Dost, Executive Director of the Keep Carroll Beautiful Program made a presentation on the Keep Carroll Beautiful Program. Ms. Dost explained that the organization worked together with the Carroll County Chamber of Commerce and Carroll County residents to help make Carroll County cleaner, safer, healthier, and more beautiful by:

- Reducing litter through adopt-a-road, litter pick-ups, and litter surveys;
- Promoting recycling by working with local governments, schools, and businesses;
- Teaching children to be good environmental stewards through educational programs in local schools; and, of course,
- Making Carroll County more beautiful by planting more flowers and trees.

Ms. Dost requested the City of Carrollton's participation and efforts in the keeping Carroll County beautiful. Mayor Garner expressed his appreciation for her efforts in beautifying Carroll County and the City of Carrollton would be a partner in the effort.

### **VII. MAYOR AND COUNCIL ANNOUNCEMENTS**

**Councilmember Balega:** Noted that he had received several comments and suggestions regarding the traffic study discussed at last month's meeting. Spoke of holding a worksession to discuss the spending of future SPLOST Funds to improve the Industrial Park.

**Gerald Byrd:** Announced that a Candlelight Vigil will be held on March 20, 2007 at 7:00 p.m. at Shay Hill Park in honor of the late Ms. Shay Hill's birthday.

### **VIII. CITY MANAGER ANNOUNCEMENTS**

City Manager Coleman reported that one of the rollover garbage trucks had overturned, and fortunately there were no injuries. City Manager Coleman stated he thought the truck with over 300,000 miles was most likely irreparably damaged.

### **IX. ADJOURN**

There being no further business to address, the meeting adjourned at 7:00 p.m.